



PhB ADVANCED STUDIES COURSE (ASC) SUMMARY FORM

Before commencing your ASC please read the [ASC Guidelines](#)

Family Name:

Given Name:

Uni ID:

Semester:

Year:

Course Code:

ASC Title:

This title will appear on your transcript.

Name of Instructor:

You are encouraged to work with different labs/groups and to explore new areas. It is expected that you undertake each ASC project with a different instructor. Instructors must be prepared to provide comments and a mark for all assessment items at the end of the ASC.

Name of Co-Marker:

Instructor to supply co-marker details. Compulsory for all ASC projects, except Biology and Physics where co-marking is undertaken by a panel. The co-marker must be independent of the group in which the project was undertaken.

Brief Project Summary:

This description should be similar to a Course Handbook entry. Please contact the PhB Convenor if you have any queries completing this section – attach an extra page if necessary

ASC Goals or Student Outcomes: (Including skill development)

Summary of Assessment:

Please give details of assessment for your ASC project:

Required Activities*	Weighting (%)	Due Date	Additional Details (If necessary)
Oral Presentation	(20% maximum)		
Final Report			
Optional Activities	Weighting (%)	Due Date	
Assignments			
Lab Work/Log Book	(20% maximum)		

Assessment:

- An ASC project is equivalent to one 6-unit course (approximately 120-150 hours of work)
- An oral presentation and final report are both mandatory assessment items for an ASC
- Oral presentation and laboratory components must each be weighted at no more than 20% of the final mark
- A minimum 60% of assessment must be written task/s such as a report/s or assignment/s.

Due Dates & Submission: For Semester 1 and 2 ASCs, **all** assessment items, including final reports, are due to instructors by the last Friday before the examination period begins. For non-standard session ASCs, all assessment is due by no later than the last day of the session. If the non-standard session ASC has any overlap with Semester 1 or 2, then the student will need to be successful in an application for overload or enrol in no more than 24 units in that half-year period (Summer, Sem 1, Autumn or Winter, Sem 2, Spring). In addition to submitting the final report to the instructor by email (as an attachment), students **must** submit an electronic copy to the PhB Science Wattle Site.

Late penalties: Assessment items submitted after the due date without approval will be penalised by five per cent of the possible marks available for the assessment item per working day or part thereof. Assessment items will not be accepted after the tenth working day from the due date.

Extensions: Consistent with ANU-wide extension policy, ASC extensions will only be granted due to exceptional circumstances beyond the student's control. For more information see [ASC Guidelines](#).

Approval	Name	Signature	Date
PhB Student		<i>I have read and understand the above, including information regarding submission and late penalties:</i>	
ASC Instructor			

Once your Instructor has signed, please upload this form to the PhB Science Wattle site. You must then follow the instructions on Wattle to seek approval from the relevant School Discipline Coordinator/PhB Convenor and enrol on ISIS in the appropriate SCNC-coded course.