

College Undergraduate Credit Transfer Policy for Formal, Prior Learning

ANU College of Science

ANU College of Health and Medicine

The College of Science and the College of Health and Medicine recognise formal, prior learning based on the principles below. Further information including relevant definitions and links to policies and procedures is available on the ANU page [Get course credit or exemption](#). University rules, policy and procedure relating to the granting of credit is set out in the [Coursework Awards Rule](#), [Policy: Credit](#) and [Procedure: Credit](#).

1. Sub Dean

1.1. A request for status for a course passed at:

- another university;
- an approved institution; or
- The Australian National University (ANU)

will be determined by a Sub Dean or other Delegated Authority on behalf of the College, in accordance with these regulations.

2. Interpretation

2.1. For the purposes of these regulations:

- 'The College' means the ANU College of Science and the ANU College of Health and Medicine.
- 'A student' includes, where the context indicates, a former student.

3. Classification of status

3.1. Any status granted to a student will be classified by the Sub Dean as:

- specified status
- unspecified status

3.2. Status will be 'specified' when the Sub Dean is satisfied that the course completed previously by the student corresponds substantially to the work required in a specific course prescribed for a Bachelor degree offered by the College.

3.3. Status will be 'unspecified' when the course completed previously by the student does not correspond to the work required in a specific course prescribed for a Bachelor degree offered by the College, but is still adjudged by the Sub Dean to be suitable to that particular Bachelor degree.

4. Status for incomplete Bachelor degrees of ANU

4.1. A student:

- currently enrolled in a Bachelor degree at ANU but who has not qualified to receive the degree, and who applies to transfer to a Bachelor degree program of the College
- who was enrolled in a Bachelor degree at ANU but who did not qualify to receive the degree, and who applies for admission to a Bachelor degree program of the College

may be granted status for courses passed, subject to the conditions in regulation 4.2.

4.2. Status may be granted under regulation 4.1 subject to the following conditions.

- All status determination will be based on the equivalence of units and program structure required for completion of the previous Bachelor degree program to the units and program structure required for the relevant bachelor degree offered by the College.
- Status is only able to be provided where it does not impact on the requirements of the current program.
- Unless the Sub Dean otherwise determines, status shall not be granted for a course passed where a period of ten years or more has elapsed from the date the student enrolled in that course, and the date on which the student applies for status in respect of that course.

4.3. Where a student is granted status under regulation 4.1, the final date for completion of the Bachelor degree at the College will be counted as ten years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 4.4.

4.4. If the time allowed for the completion of the relevant degree under regulation 4.3 is insufficient for the student, under exceptional circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree.

5. Status for incomplete Bachelor degrees of another university, polytechnic or similar institution

5.1. A student:

- currently enrolled in another university or similar institution but has not qualified to receive a Bachelor degree and who applies to transfer to a bachelor degree program of the College
- who was enrolled as student of another university or a similar institution but did not qualify to receive a Bachelor degree and who has applied to transfer to a Bachelor degree program of the College

may be granted status for courses passed subject to the conditions in regulation 5.2.

5.2. Status may be granted under regulation 5.1 subject to the following conditions.

- All status determination will be based on the equivalence of units and program structure required for completion of the Bachelor degree program at the other university or similar institution, to the units and program structure required for the relevant Bachelor degree offered by the College.
- Status is only able to be provided where it does not impact on the requirements of the current program.
- Status may be granted for courses to the value of no more than:
 - 96 units towards a 144 unit pass degree
 - 48 units towards the Science component of a combined program.
- Unless the Sub Dean otherwise determines, status shall not be granted for a course passed at a university or polytechnic where a period of ten years or more has elapsed from the date the student enrolled in that course and the date on which the student applies for status in respect of that course.

5.3 If status is granted, the student is then required to pass in the College at least 48 units of courses from the Science Course list, including a minimum of 30 units of 3000 level courses.

5.4. Where a student is granted status under regulation 5.1, the final date for completion of the Bachelor degree at the College will be counted as 10 years from the beginning of the year

in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 5.5.

5.5. If the time allowed for the completion of the relevant degree under regulation 5.4 is insufficient for the student, under exceptional circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree.

6. Graduate status

6.1. Graduates of ANU, another university, or a similar institution, who have completed a Bachelor degree, may be granted status subject to the following.

- Status will normally be granted for courses to the maximum value of:
 - 72 units towards a 144 unit pass degree
 - 48 units towards the Science component of a combined program.

6.2. If graduate status is granted, the balance of the degree must comprise science courses completed at ANU. The courses must include 48 units of later year courses, of which 30 units must be for 3000 level courses. Courses may not be included which are substantially equivalent to those taken in previous degrees.

6.3. The Sub Dean may grant graduate status regardless of when the graduate completed the Bachelor degree. Where graduate status is granted and specific status is added from other areas, the total status shall not exceed 72 units towards a 144 unit pass degree or 48 units towards the science component of a combined program. Status is only able to be provided where it does not impact on the requirements of the current program.

6.4. Where a student is granted graduate status under regulation 6.1, the final date for completion of the Bachelor degree at the College will be counted as five years from the beginning of the year in which the Bachelor degree program of the College is commenced. The amount of status awarded will be subject to restrictions in program structure and status imposed by the relevant Bachelor degree requirement.

7. Status for a Diploma, Advanced Diploma, Associate Degree or Graduate Diploma

7.1. Graduates of ANU, another university, or a similar institution who have completed a Diploma or Advanced Diploma, Associate Degree or Graduate Diploma may be granted status subject to the following.

- The Diploma, Advanced Diploma or Associate Degree meet the relevant Australian Qualifications Framework criteria (AQF Level 5 or above).
- For a Diploma, Advanced Diploma, Associate Degree or Graduate Diploma in a science related field, status may be granted for courses to the value of 48 units, except that this may be reduced where the Diploma or Advanced Diploma contains exemptions for studies carried out in a secondary school. The status awarded will primarily be 1000 level but may include up to 24 2000 level units.
- For a Diploma or Advanced Diploma, Associate Degree or Graduate Diploma in a non-science field, status may be granted for courses to the value of 24 1000 level non-science units for courses recognised for status purposes by another College of ANU. However, the Sub Dean may at their discretion, grant status if a course is not recognised by another College.

7.2. Status shall not be granted for an incomplete Diploma, Advanced Diploma, Associate Degree or Graduate Diploma. The Sub Dean may impose a grade average to be required before status is granted.

7.3. Unless the Sub Dean otherwise determines, status shall not be granted for a Diploma, Advanced Diploma, Associate Degree or Graduate Diploma commenced more than 10 years before the date on which the graduate applies for status.

7.4. Where a student is granted status under regulation 7.1, the final date for completion of the relevant degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 7.5.

7.5. If the time allowed for the completion of the relevant degree under regulation 7.4 is insufficient for the student, under exceptional circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree.

8. Status for non-award courses

8.1. Status may be granted for courses passed which form part of a Bachelor degree program at the College or another university, or similar institution, but which were undertaken on a non-award basis.

8.2. Unless the Sub Dean otherwise determines, a student shall not be granted status for a course passed at a university, or a similar institution, where a period of 10 years or more has elapsed from the date the student enrolled in that course and the date on which the student applies for status in respect of that course.

8.3. Where a student is granted status under regulation 9.1, the final date for completion of the relevant degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 9.4.

8.4. If the time allowed for the completion of the relevant degree under regulation 9.3 is insufficient for the student, under exceptional circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree.

9. Completion of degree at another university

9.1 In the case where a student of the College who, on admission to the Bachelor degree program of the College, had not received status for courses passed at another university in Australia or overseas, a student of the College may be authorised to complete the degree requirements of the College at another university in Australia or overseas, provided that:

- the student has already completed at the College 48 units of later year science courses (which includes 24 units 3000 level) offered by a science related department
- the student has obtained prior written approval of the Sub Dean for the courses to be undertaken at the other university and which fulfil the relevant Bachelor degree program requirements at the College.

10. Student on exchange to an overseas university

10.1 A student of the College who proceeds on an exchange program at an overseas university may receive status on return to the College for courses passed at the overseas university, provided the student has obtained prior written approval of the Sub Dean for the courses to be undertaken at the other university and which fulfil the relevant Bachelor degree program requirements at the College.

10.2 A student of the College who, on admission to the Bachelor degree program of the College, has received status for the equivalent of more than 24 units of courses passed at another university in Australia or overseas and who wants to proceed on an exchange program at an overseas university, must complete at least 30 units of 3000 level Science courses at the College. The student may receive status on return to the College for courses passed at the overseas university, provided the student has obtained prior written approval of the Sub Dean for the courses to be undertaken at the other university and which fulfil the relevant Bachelor degree program requirements at the College.

11. Status for Associate Degree

11.1. Status of 72 units including specification of the courses completed at ANU will be awarded for the completed Associate Degree in Science ANU/CIT subject to 12.2.

11.2. The CIT component of the Associate Degree must be passed with a GPA of 5 or above (on a 7 point scale).

11.3. Status for courses passed will be subject to restrictions on program structure and status imposed by the relevant Bachelor degree requirements.

11.4. Unless the Sub Dean otherwise determines, status shall not be granted for a course passed where a period of 10 years or more has elapsed from the date the student enrolled in that course and the date on which the student applies for status in respect of that course.

11.5. Where a student is granted status under regulation 12.1, the final date for completion of the Bachelor degree at ANU will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 12.6.

11.6. If the time allowed for the completion of the relevant degree under regulation 12.1 is insufficient for the student, under exceptional circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

12. Miscellaneous

12.1. For the avoidance of any doubt, a student cannot apply for status for course(s) passed at the College, another university, college of advanced education, or similar institution, where the student intends to enrol or is currently enrolled in equivalent course(s) at the College.

Approved: Deputy Dean Education, November 7, 2018